



PRIMĂRIA
MUNICIPIULUI
BUCUREȘTI

EBRD GREEN
CITIES



European Bank
for Reconstruction and Development



Green City Action Plan for the Municipality of Bucharest

STAKEHOLDER ENGAGEMENT PLAN

V 2.0.

25 October 2023



In association with: Stratos, ÖIR, NILU, Green Advisers



Authors

Alexandru Laibăr

Koen Rademaekers (Trinomics)

Dr. Corina Haita-Falah (Trinomics)

Luminița Roșca (Stratos)

Contact person

Koen Rademaekers

T: +31(0)6 2272 5505

E: koen.rademaekers@trinomics.eu

Date

13 November 2023

Disclaimer

This Inception Report was prepared by Trinomics in association with Stratos for the benefit of the City of Bucharest. Any views, opinions, assumptions, statements and recommendations expressed in this document are those of the authors and do not necessarily reflect the official policy or position of the City of Bucharest.

The European Bank for Reconstruction and Development (EBRD), as the EBRD Shareholder Special Fund (SSF), or the City of Bucharest do not accept any responsibility whatsoever with regard to any claims of any nature by any third party relating, directly or indirectly, to EBRD's role in selecting, engaging or monitoring Trinomics and/or as a consequence of using or relying upon the services of Trinomics.

This Inception Report has been funded by the EBRD through the Shareholder Special Fund (SSF).



Table of Contents

List of Abbreviations	iii
Executive summary	1
1. Stakeholder identification and engagement methods	4
National / Regional Government	6
Public Companies / Entities	6
Local academia, research and education institutions, and think-tanks	7
Business associations and private infrastructure and service providers	7
Civil society and other organisations	8
Local Communities and individual citizens:	9
International and bilateral development agencies:	9
Other Organisations:	10
2. Planned engagement activities	11
3. Information disclosure, feedback mechanisms and monitoring	15
Disclosure	15
Feedback mechanisms and monitoring	15
Annex 1: Stakeholder engagement regulatory framework and existing practices	17
Annex 2: Stakeholder database	19



List of Abbreviations

CBO	Community-Based Organizations
EBRD	European Bank for Reconstruction and Development
FBO	Faith-Based Organization
GCAP	Green City Action Plan
NGO	Non-Governmental Organization
SEP	Stakeholder Engagement Plan



Executive summary

The Green City Action Plans (GCAP) under the Green Cities programme of the European Bank for Reconstruction and Development (EBRD) aims to help cities address their environmental challenges and adapt to climate change. The EBRD secures the funding for the elaboration of the plans, and assists in the development of the plans, while the municipalities, along with local and central stakeholders are responsible for their implementation.

One of the main four objectives of this project is to create ownership of the Bucharest GCAP by encouraging a broad civil participation in its development. Hence, stakeholders' engagement is essential firstly for an accurate understanding and definition of the needs and environmental challenges faced by the local communities and, ultimately, for assessing the feasibility for implementation of the actions proposed by the consultants.

The overall objective of this project is to support the Municipality of Bucharest in developing and approving a Green City Action Plan. The Project's objectives are:

1. Assist the city of Bucharest, stakeholders and its citizens in **developing ownership** of the GCAP by encouraging a broad civil participation for the GCAP development and awareness raising.
2. Assist the city of Bucharest in identifying and prioritising its environmental challenges.
3. Prepare a list of **infrastructure investments** that address those challenges and which can be implemented and managed by the City, regional and national government, utility companies, and other stakeholders.
4. Prepare a list of **policies, regulations, guidelines and other legal, administrative and managerial measures** that address the priority environmental challenges and support the implementation of infrastructure investment projects.

The **Stakeholder Engagement Plan (SEP)** designs the approach towards engaging all interested parties, including the mapping of the stakeholders and their roles, methods of communication and engagement and the desired outcomes.

Stakeholder engagement is essential for the development of durable, effective, and pragmatic relationships which are essential to the successful management of the environmental and social risks of the project as well as its associated impacts.

SEP aims to inform stakeholders about potential environmental and social impacts related to the project, through an appropriate disclosure of information, to ensure that their perceptions of the proposed actions are as fair as possible, and through a constant consultation with them to resolve any concerns or complaints they may have. It is a guidance document that maps the main categories of stakeholders who will be significantly engaged in the development and implementation of GCAP. Furthermore, this SEP outlines how the municipality intends to communicate with the identified stakeholder groups who may be affected by or interested in the actions developed in Bucharest GCAP. Thus, it focuses on:

- the identification of the stakeholders who may be affected and may have an interest in GCAP – stakeholders mapping;
- establishing engagement methods that are appropriate for each identified category of stakeholders;
- documenting previous engagement activities and feedback with stakeholders;
- the development and the implementation of future stakeholder engagement programs and engagement methods;
- monitoring and evaluation of the engagement actions;



- roles and responsibilities.

This SEP also sets out the planned schedule for the disclosure of project information and the stakeholder consultation events, as well as the methods for registering and addressing comments and grievances from various stakeholders.

The SEP is a "living" document that can be progressively developed through updated versions in accordance with the phases of the GCAP. The document will be made public on the municipality website,¹ and it will be accessible to local communities as part of the project disclosure program and policy as described below.

Bucharest municipality, the EBRD and the team of consultants will respect the right to privacy of the interested parties that are relevant to this SEP regarding information relating to personal or private activities and protecting communications, including complaints.

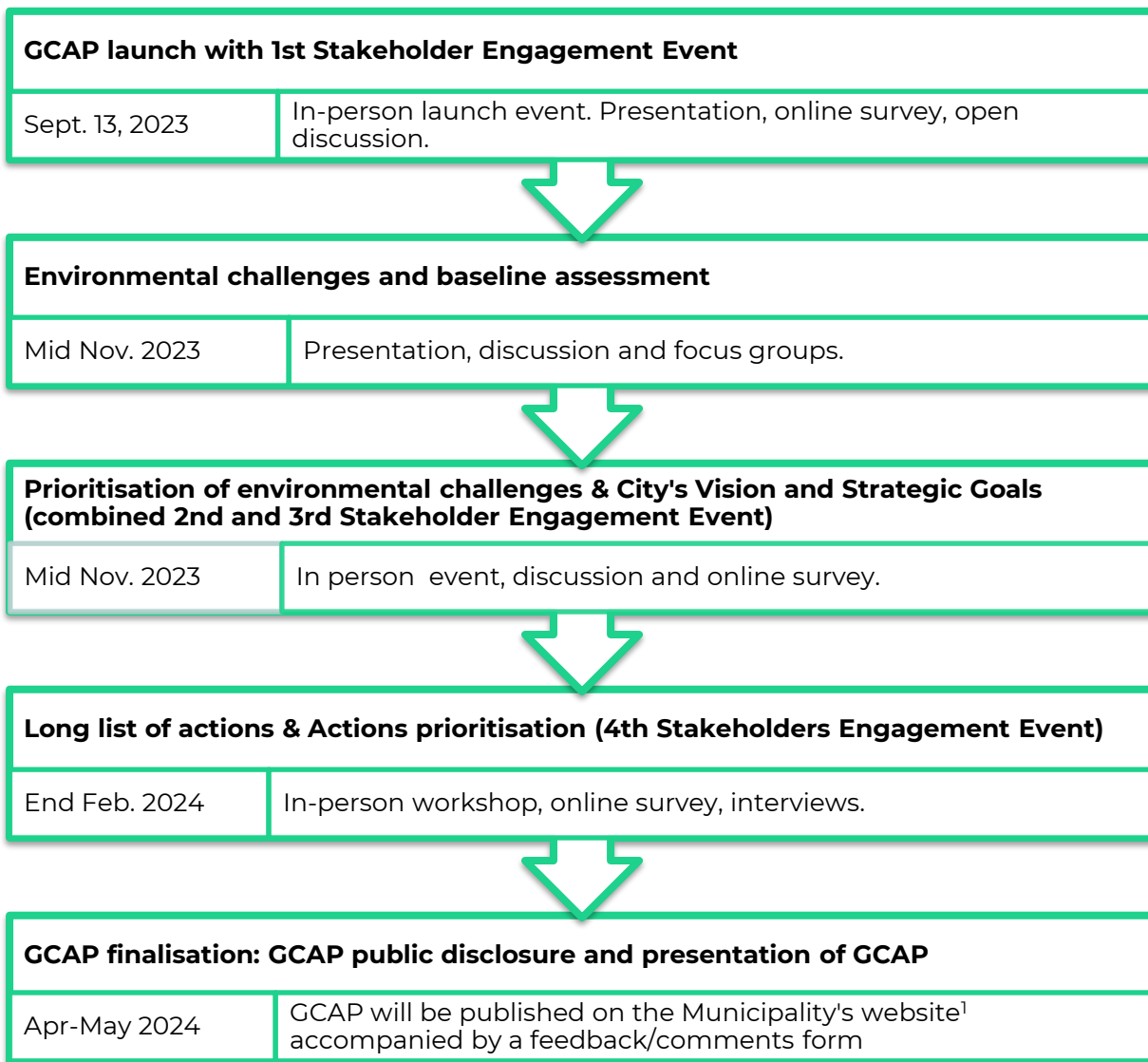
The SEP will ensure that sufficient time is given for feedback rounds, to ensure that the GCAP is aligned with the expectations of the City, both in terms of content and format. The last round of feedback will be enlarged to all stakeholders actively involved in the process and anyone who wishes to comment via the website of the Municipality of Bucharest. A deadline for feedback will be clearly communicated to ensure the process is effective.

Figure 1 provides an overview of project activities involving stakeholders' participation.

¹ <https://www.paov.pmb.ro/>



Figure 1: Project timeline including planned engagement activities.



Throughout the elaboration of GCAP, relevant documents and reports will be made available on the City's website (www.paov.pmb.ro) and on EBRD website (www.ebrdgreencities.com). Additionally, the Facebook page of the City: www.facebook.com/PMBucuresti shall be updated by the City's Communication Department. Future stakeholder engagement activities will be announced on the same web pages. The content and other necessary information will be provided by the consultants.



1. Stakeholder identification and engagement methods

Stakeholder mapping, i.e. identification and classification, is a continuous process throughout the duration of the project, with some parties being identified in the initial phases of implementation while others will be added as they gain influence or interest in the project. Stakeholders' identification will reflect a collaborative, multi-disciplinary endeavour refined by substantial input, active participation, and recommendations from the City. Stakeholders are individuals or organizations, public or private, that:

- (1) can influence the decision making of the GCAP and implementation of the actions;
- (2) are likely to be affected by the GCAP actions, directly or indirectly, and
- (3) have an interest in the GCAP.

Bucharest has many environmental problems like air pollution, transportation, green spaces, water and heating systems, municipal solid waste or the old buildings which are not energy efficient. The Municipality is directly interested in solving these problems. However, for each of these challenges there are different stakeholder groups that must be involved, consulted and empowered.

Risks related to stakeholder engagement include insufficient consultations or reputational losses that could come from poor stakeholder relations. Ultimately, they amount to a lack of ownership for and motivation of implementing the actions. Hence, good stakeholder relations are a prerequisite for good risk management.

In order for GCAP to have the desired environmental and social impacts, consultation will not be a single conversation but a series of opportunities to create understanding about the project among those who will be likely affected or interested. Thus, the project team will learn how these external parties view the project and its associated risks, impacts, opportunities, and mitigation measures.

Listening to stakeholders' concerns and feedback can be a valuable source of information that can improve project design and outcomes and help the City identify and control external risks. It can also form the basis for future collaboration and partnerships. For stakeholders, the consultation process is an opportunity to get information, as well as to educate the City's staff about the local context in which a project will take place, to raise issues and concerns, ask questions, and potentially help shape the project by making suggestions to considered and responded to.

Considering the fact that the Romanian stakeholders are mostly reactive rather than proactive, the City will need to closely work with the consultants in order to apply effective strategies for engaging them and to provide upfront concrete proposals to be discussed, especially when it comes to their views on the current situation and the prioritization of the challenges and of the actions.

The Communication Department of the Municipality shall facilitate the process of stakeholder engagement for the consultants.

In the current context of the project, several stakeholders have already been identified and others will be included in the future stages of the project. The stakeholders that have already been identified are described below.

Bucharest Municipality

Being the beneficiary of this project, the Bucharest Municipality is the most important stakeholder. It is part of the local and regional governance structures, and also holds a large amount of technical expertise on the various sectors of focus to the GCAP, ranging from local transportation and public services to green spaces and social services.



Therefore, the implication of the stakeholders internal to the Municipality is crucial for the feasibility and necessity of the actions proposed by GCAP and ultimately for its implementation. In addition, they are the most likely to share valuable inputs to the consultants, on all chapters of the project.

The **relevant departments/units** at the Municipality level that will be consulted throughout the project are:

- Intercommunity Development Association for Public Transport Bucharest – Ilfov
- Bucharest-Ilfov Inter-community Thermo-energy Development Association
- Municipal Authority for Regulation of Local Public Services
- Bucharest Inter-community development association for rodent and pest control
- Bucharest Municipal Tree and Green Space Maintenance Company
- 13 Municipal companies
- 55 municipal counsellors - to be informed
- The six municipal sectors

Engagement method:

The above-mentioned departments/units will be invited to:

- participate in the Launch Event.
- take part in the online surveys throughout the project
- provide feedback on each step of the SEP following the inputs received from the Technical Experts Group
- Ad-hoc calls as /when needed.

The Technical Experts Group within the City will provide technical inputs and review the deliverables prepared by the Consultant. This expert group will consist of representatives from municipal departments dealing with city finances and investment or development planning, emergency response and civil protection, climate change, disaster risk reduction and preparedness, and most critically representatives from utilities or municipal service companies operating at city level. The members may overlap with those involved in the Steering Committee.

To oversee and steer the GCAP process, the City will establish a GCAP Steering Committee. This Committee will provide strategic oversight and input. It will consist of senior representatives/heads from relevant municipal departments including from finance, communications, sectoral departments, and offices responsible for promoting the City's sustainable and resilient development. Members from other public agencies, utility companies, businesses, NGOs, universities, academic institutions, and other relevant organisations may be included to the Steering Committee, responsible for:

- Accepting deliverables prepared by the Consultant.
- Support the Consultant to access information held internally and, where possible, external stakeholders, to carry out analysis and to prepare actions.
- Review and approve selection of Green City challenges, visions, strategic goals, and actions.
- Inform citizens on the progress of the GCAP development through its website, social media or newsletters.



National / Regional Government

Government regulators have great influence over the project and should be involved in the consultations from the beginning. The successful implementation of GCAP depends on integrating their position within the proposed actions.

In many cases, strategic decisions related to location, capacity or other key project alternatives are determined through the strategic planning functions of the state prior to the involvement of the private sector. Such government planning processes may involve stakeholder engagement to varying degrees, and entering into dialogue with the governmental agencies responsible for these higher-level stakeholder engagement processes can be an opportunity to influence decisions and the quality of the project.

Some of the most **relevant ministries** to be consulted include:

- Ministry of Environment, Water and Forest
- Ministry of Economy, Entrepreneurship and Tourism
- Ministry of Transport and Infrastructure
- The Ministry of Finance
- Ministry of Energy
- Ministry of Development, Public Works and Administration
- Ministry of European Investments and Projects
- The Prefect's Institution Bucharest Municipality

Engagement method:

- Participation in the Launch Event.
- Invited to take part in the online surveys throughout the project
- Informed and consulted on each step of the SEP following the inputs received from the Technical Experts Group

Public Companies / Entities

Public companies and utility providers are directly interested in developing their own long-term strategies and business plans in accordance with the new developments of the City's policies and local governance. As such, they will be interested in the new regulations or green city investment plans that may affect their own investment plans.

The relevant Municipal (and local where present) **utility** (energy, water, waste) **owners and operators** at the level of Bucharest City are:

- Apa Nova București
- Romprest Service SA
- Supercom
- Directia Generala de Salubritate Sector 3
- UWS (Rosal Grup)
- SC Salubrizare Sector 5 SA
- Urban SA
- ENGIE Romania SA (Distrigaz Sud)



- Enel Romania SRL

Engagement method:

- Participation in the Launch Event.
- Invited to take part in the online survey.
- Informed and consulted on tasks of the SEP concerning them.

Local academia, research and education institutions, and think-tanks

They are key players in determining the quality of the workforce of the city and in shaping new proposals for municipal policies. They are concerned about not being involved from early stages, as they tend to have their own research on the subject and would want the results and the approach to their research to be harmonised with major local projects under development. Being involved in their own research projects concerning Bucharest, they should be involved from the beginning of the project and constantly consulted, in order for present and future research concerning the city to be harmonised with the GCAP. Their importance is highlighted by the vast amount of information and expertise they possess in most of the GCAP sectors.

Relevant academic actors:

- University of Bucharest
- Bucharest Polytechnic University
- "Ion Mincu" University of Architecture and Urbanism
- National Institute for Research and Development in Construction, Urbanism and Sustainable Territorial Development - INCERC
- National Research-Development Institute for Environmental Protection Bucharest

Engagement method:

- Invited to take part in the online surveys throughout the project
- Participation in the Launch Event.
- Informed and consulted on tasks of the SEP concerning them.

Business associations and private infrastructure and service providers

are deeply involved in the development of the city, either by creating jobs and added value, or by realising effective business contacts. They may be concerned with changes affecting their "business as usual" practices and usually want to be part of any relevant consultative process. Their input is important in terms of sustainable economic growth.

- Association of Business Service Leaders in Romania (ABSL)
- Association of Romanian Business People (AOAR)
- Romanian Business Leaders
- Foreign Investors Council
- Circular Economy Coalition - CERC
- National Council of Small and Medium Private Enterprises in Romania (CNIPMMR)
- Impact Hub Bucharest
- National Trade Union Bloc



- Concordia Employer Confederation
- Bucharest Chamber of Commerce and Industry
- AHK Romania (Germany Romanian Chamber of Commerce)
- Netherlands Romanian Chamber of Commerce (NRCC)
- French Chamber of Commerce and Industry in Romania (CCIFER)

Other organisations will be added, as identified throughout the GCAP development.

Engagement method:

- Invited to take part in the online survey throughout the project
- Participation in the Launch Event.
- Informed and consulted on tasks of the SEP concerning them.

Civil society and other organisations

Non-governmental organizations (NGOs), community-based organizations (CBOs), faith-based organization (FBOs), media organisations, and others that are present in the municipality or local area or have an interest in the project. This includes interest in any ongoing monitoring activities and performance reporting.

Civil society groups and organisations are a constant presence in Bucharest's daily life, having a major contribution in the support of the initiatives related to environment, civil rights, and empowerment of disadvantaged/vulnerable² people. Their work is recognised by the authorities as being significant in terms of environmental and social impact, and their specific areas of expertise are suitable for consultations during the project. It is important for this project to create the opportunity for them to be consulted, in order to gather grassroots feedback.

- Women's Associations:
 - International Women Association (IWA) Bucharest
 - Professional Women's Network (PWN)
- Local Newspaper: Buletin de București
- Youth Council of Municipality
- The Romanian Youth Council
- Bucharest City Youth Foundation (FTMB)
- Informal groups and networks (e.g. Inițiativa Prelungirea Ghencea) - 19 civic groups currently active (see the full list here <https://bucuresticivic.ro/>)
- Other organisations will be added, as identified throughout the GCAP development.

Engagement method:

- Invited to take part in the online survey throughout the project.
- Participation in the Launch Event.

² "Vulnerable persons/groups" = persons or groups of persons who could be affected more than others by the impact of the project by virtue of characteristics such as sex, gender identity, sexual orientation, religion, ethnicity, indigenous status, age (including children, young people and the elderly), physical or mental disabilities, literacy, political views or social status. Vulnerable persons and/or groups may also include, but are not limited to, persons in vulnerable situations such as persons living below the poverty line, landless persons, single-parent households, communities dependent on natural resources, workers migrants, refugees, internally displaced persons or other displaced persons who cannot be protected by national law and/or public international law. EBRD Environmental and Social Policy (2019).



- Informed and consulted on tasks of the SEP concerning them.

Local Communities and individual citizens:

Households and communities that may experience any social and environmental impacts related to the GCAP.

As any other large municipality, Bucharest has communities and individuals that may experience social and environmental impact, due to their particularities of gender, age, location within the city, disabilities, ethnicity or other factors. Their life conditions should be improved by measures and actions of GCAP, as they represent an important part of the social tissue of the city.

Vulnerable people/groups identified:

- Council of Institutionalized Youth
- FILIA Centre
- The County Council of pensioners and elderly people from the Municipality of Bucharest
- Good House Association
- "Pro-Europe" Roma Party Association
- Protected Workshops Association
- Romanian National Association of the Deaf (Bucharest Branch)
- Association of the Blind from Romania (Bucharest Branch)
- Motivation Romania Foundation
- Romanian National Council for Refugees Foundation (CNRR)
- Ferentari Association

Engagement method:

- Invited to take part in the online survey throughout the project.
- Participation in the Launch Event.
- Informed and consulted on tasks of the SEP concerning them.

International and bilateral development agencies:

There are several international institutions that are developing programs that can impact the GCAP, some of them already involved in drafting strategies and studies. For instance, the World Bank has recently launched a report on Diagnostic Analysis for Circular Economy in Romania that includes important information on Bucharest. Furthermore, the representation of the European Commission in Romania is a communication gateway between the municipality of Bucharest and the Commission concerning possible policy and financial support for the implementation of the actions foreseen by the future GCAP.

Preliminary list:

- World Bank
- Representation of the European Commission in Romania

Other organisations will be added, as identified throughout the GCAP development.

Engagement method:



- Invited to take part in the online survey throughout the project.
- Participation in the Launch Event.
- Informed and consulted on each step of the SEP.

Other Organisations:

As some organisations could not be included in the above categories because of their specifics, but they are still important in the city's ecosystem, they are listed here. For example, the property owners represent more than 90% of the population of Bucharest and they will be impacted by the GCAP. Their concerns and interest vary from availability and proximity of green spaces to utilities networks functionality and efficiency.

Preliminary list:

- The Federation of Owners Associations from Romania

Other organisations will be added, as identified throughout the GCAP development.

Engagement method:

- Invited to take part in the online survey throughout the project.
- Participation in the Launch Event.
- Informed and consulted on tasks of the SEP concerning them.

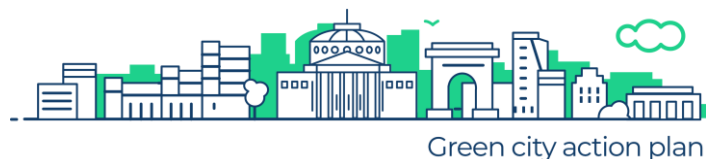


2. Planned engagement activities

Table 2-1 gives an overview of the events with stakeholders' participation foreseen throughout the development of GCAP, including preliminary date, the format of the event, the foreseen participants.

Table 2-1: Preliminary stakeholders' engagement schedule

Event	Date	Format	Participants	Purpose
Task 1a) Kick Off Meeting	Sept 7, 2024	<ul style="list-style-type: none"> • Online video- conference • Language: English 	<ul style="list-style-type: none"> • representatives of EBRD; • municipality: <ul style="list-style-type: none"> ○ representatives of the City, ○ the technical committee members; • the Consultant, including the sectoral experts. 	<ul style="list-style-type: none"> • all parties involved get to know each other and everyone has the same overview of the project. • discussion on information/data gaps and how this can be closed. • create common knowledge about the expectations.
Task 1a) Launch Event	Sept 13, 2024	<ul style="list-style-type: none"> • Presentation by the EBRD and the Consultant. • Language: Romanian with simultaneous interpretation into English. 	<ul style="list-style-type: none"> • representatives of EBRD; • municipality: <ul style="list-style-type: none"> ○ representatives of the City, including the General Mayor ○ the technical committee members; • the Consultant; • about 100 city stakeholders as per SEP; • representatives of the media. 	<ul style="list-style-type: none"> • Inform the stakeholders and the public at large about the launch of GCAP • Create visibility of the project
Task 1a) The first Stakeholders'	Sept 13, 2024	<ul style="list-style-type: none"> • survey accompanied by an open discussion 	<ul style="list-style-type: none"> • representatives of EBRD; • municipality: 	Collect opinion of the stakeholders regarding:



<p>engagement event</p>		<p>moderated by the Consultant team.</p> <ul style="list-style-type: none"> Language: Romanian with simultaneous interpretation into English. 	<ul style="list-style-type: none"> representatives of the City, including the General Mayor the technical committee members; the Consultant; about 100 city stakeholders as per SEP; representatives of the media. 	<ul style="list-style-type: none"> environmental challenges of Bucharest infrastructural challenges of Bucharest, including digital infrastructure social challenges
<p>Task 2b-ii) Environmental challenges and presentation of Baseline/Technical Assessment</p>	<p>Mid of Nov 2023</p>	<p>Workshop with presentation by the Consultant and discussion with the technical committee members.</p>	<ul style="list-style-type: none"> representatives of EBRD; municipality: <ul style="list-style-type: none"> representatives of the City, the technical committee members; the Consultant key (selected) stakeholders 	<ul style="list-style-type: none"> Creating a common understanding of the issues, identifying root causes, setting objectives, and measuring progress toward sustainable and environmentally responsible solutions.
<p>Task 2c) Combined Second and Third Stakeholder Engagement: Prioritisation of Environmental Challenges</p>	<p>Mid of Nov 2023</p>	<ul style="list-style-type: none"> Discussion chaired by the stakeholders engagement expert Online survey 	<p>In person:</p> <ul style="list-style-type: none"> Consultant Team Lead and local experts of the consultant team; City representatives, other city officials group of selected stakeholders. Priority will be given to those stakeholders with a foreseen role in the implementation of the GCAP actions. 	<ul style="list-style-type: none"> Discuss the baseline and challenges of Bucharest; Collect the views of all stakeholders on the green vision and strategic goals of Bucharest



Task 3c) Fourth Stakeholders Engagement Event: Define Green City Actions	End of Feb 2024	<ul style="list-style-type: none"> • an online survey disseminated to all stakeholders; • an in-person workshop • Interviews may also take place with key stakeholders 	<ul style="list-style-type: none"> • The Consultant; • EBRD representatives; • Representatives of the City; • the General Mayor; • representatives of the stakeholders, including representatives of the six Districts/Sectors of Bucharest and of the main municipal utilities companies 	<ul style="list-style-type: none"> • Set priorities and deadlines for the actions; • Discuss the short list of actions.
Task 4a) Presentation of GCAP	Mid May 2024	The project lead will present the GCAP in front of the General Municipal Council of Bucharest.	<ul style="list-style-type: none"> • The Consultant; • EBRD representatives; • Representatives of the City, including the members of the Municipal Council; • the General Mayor; 	<ul style="list-style-type: none"> • Create ownership of the plan and seek approval by the Municipal Council
Task 4b) GCAP public disclosure (as part of approval process)	Apr - May, 2024	The GCAP will be published on the website of the Municipality (https://www.paov.pmb.ro/), with contact data and an open formular for sending comments. The formular for comments will be open for 30 days.	<ul style="list-style-type: none"> • All stakeholder and citizens of the city 	<ul style="list-style-type: none"> • Promote openness, inclusivity, and accountability in urban sustainability initiatives, engaging the community, fostering transparency, and ensuring that the plan is representative of the collective interests and aspirations of the city's residents and stakeholders.
Task 5) Capacity building training	Mid Jan 2025	The Consultant will prepare training material and will convey this during a workshop	<ul style="list-style-type: none"> • implementing stakeholders • the governance body of GCAP • City representatives • The General Mayor 	<ul style="list-style-type: none"> • Capacity building



			<ul style="list-style-type: none">• EBRD representatives• The Consultant	
--	--	--	---	--

3. Information disclosure, feedback mechanisms and monitoring

Disclosure

The project team ensures to disclose relevant project information to help stakeholders understand the risks, impacts and opportunities related to the actions that will be proposed in the draft GCAP. All written engagement materials will be available in Romanian language.

Table 3-1: Information disclosure plan

Tool	Type of information	Disclosed on
Bucharest Municipality website	Information about stakeholder events/surveys Deliverables to be disclosed: <ul style="list-style-type: none"> • SEP • Final GCAP 	www.paov.pmb.ro
EBRD Green City website	Information about stakeholder events/surveys Deliverables to be disclosed: <ul style="list-style-type: none"> • SEP • Final GCAP 	www.ebrdgreencities.com
Other electronic methods	<ul style="list-style-type: none"> • Facebook pages managed by the City: Municipality Facebook page, Mayor's Facebook page • LinkedIn page of the General Mayor • Emails sent to stakeholders 	www.facebook.com/PMBucuresti https://www.facebook.com/NicisorDan.ro https://www.linkedin.com/in/nicu%C8%99or-dan-81b5ab271/
Local media	Updates on the project, online stakeholder consultations, other relevant information.	Communication Department of the City.

Feedback mechanisms and monitoring

In addition to feedback provided by the stakeholders during the engagement activities described in Table 2-1, the project team remains available throughout the GCAP development to receive individual feedback, inputs, questions or concerns on the process or deliverables. Thus, the stakeholders can send feedback using the dedicate on-line surveys at the specific phases of the project and throughout the duration of the project.

The last stakeholder consultation, as part of the 30-day public disclosure of GCAP, is of great importance and will validate the entire project. All comments and proposals received will be organized in a registry for comments. This will be directed to the team of consultants to be addressed in an effective and collaborative fashion, in order to cover all the comments and suggestions received, either by amending the GCAP draft or by answering and motivating why the comment or suggestions is not incorporated in the plan.



The approach to stakeholder engagement described in this document ensures confidential treatment of feedback and complaints, protects stakeholders' personal data and is designed to be an accessible tool. The SEP will be monthly reviewed to assess whether:

- The stakeholder list remains appropriate.
- Engagement activities are appropriate for different groups of stakeholders.
- The frequency of activities is sufficient.
- Inquiries are being adequately dealt with.



Annex 1: Stakeholder engagement regulatory framework and existing practices

At the national level, there are no specific requirements for the preparation of a Stakeholder Engagement Plan. However, some provisions for engaging stakeholders are included in several regulations and procedures, as explained below:

- **The Romanian Constitution** stipulates in article 31 (1) that "a person's right of access to any information of public interest cannot be restricted" and in Article 31 (2) that "public authorities, depending on their competence, will be obliged to provide correct information to citizens regarding public matters and matters of personal interest";
- **Law no. 86/2000**, for the ratification of the Convention on Access to Information, Public Participation in the Decision-Making Process and Access to Justice in Environmental Matters, signed in Aarhus on June 25, 1998 (Aarhus Convention);
- **Law no. 544 of October 12, 2011** on free access to information of public interest also defines the details of free access of any person to any information of public interest which, as a general principle, constitutes one of the fundamental principles of the relationship between citizens and public authorities in accordance with The Romanian Constitution and the international commitments ratified by the Parliament of Romania. The same law stipulates that public authorities or institutions will ensure that access to information of public interest will be ensured ex officio or upon request, through the public relations department or through a person designated for this purpose;
- **Government Decision no. 878/2005** on the right of access to environmental information transposes Directive EU 2003/4/CE of January 28, 2003 (regarding the right of access to environmental information and repealing Directive no. 90/313/CEE) and ensures the right of access to environmental information held by or for public authorities and establishes the conditions, general terms and ways of exercising that right;
- **Government Emergency Ordinance no. 195/2005**, relating to environmental protection, amended periodically, clearly states in Article 5 that the State recognizes the right of every person to a "healthy and ecologically balanced environment " and for this purpose, the State guarantees, inter alia, the right of any person to be consulted during an environmental decision-making process (i.e. legislation, plans and programmes) and the right of access to justice;

The EBRD's Environmental and Social Policy defines stakeholder engagement as an on-going process which involves the following elements: (i) stakeholder identification and analysis; (ii) stakeholder engagement planning; (iii) disclosure of information; (iv) meaningful consultation and participation leading to the client's incorporating into its decision-making process the views of the affected parties on matters that affect them; (v) an effective feedback and response mechanism, and (vi) ongoing reporting to relevant stakeholders. The process of stakeholder engagement should begin at the earliest stage of project planning and continue throughout the project life.

An essential element in the stakeholder engagement process, to ensure meaningful and effective consultation process, is the careful identification of all involved stakeholders and the examination of their concerns, expectations, and preferences. Special attention should be paid to the identification of vulnerable stakeholders. The engagement with these stakeholder groups needs to be planned and managed with special care.

This SEP for Bucharest GCAP has been developed in line with these requirements.

Existing stakeholder engagement practices in Bucharest:



The City has an online form available www.paov.pmb.ro where anyone can address any issue concerning the GCAP by submitting a message, or by e-mail at paov@pmb.ro, as well as a hotline for the citizens (+4) 031.9898.

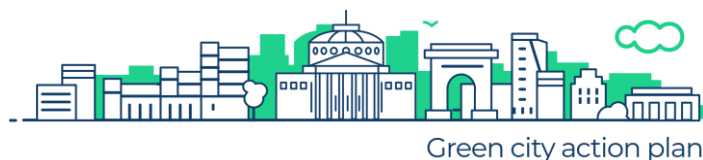
Annex 2: Stakeholder database

No.	Organisation	Stakeholder category
1	Intercommunity Development Association for Public Transport Bucharest – Ilfov	Public companies/Utilities
2	Bucharest-Ilfov Metropolitan Area Intercommunity Development Association	Public companies/Utilities
3	TCMB Bucharest Metropolitan Buildings Trust	Public companies/Utilities
4	CMAB Bucharest Municipal Public Lighting Company	Public companies/Utilities
5	CMEIB Bucharest Municipal Ecosanitation Company	Public companies/Utilities
6	CMESB Municipal Energy Services Company	Public companies/Utilities
7	CMIBSA Bucharest Municipal Real Estate Company	Public companies/Utilities
8	CMPB Bucharest Municipal Parking Company	Public companies/Utilities
9	CMMTB Bucharest Traffic Management Municipal Company	Public companies/Utilities
10	ALPAB Lakes, Parks and Recreation Bucharest Administration	Public companies/Utilities
11	Municipal Administration for the Consolidation of Seismic Risk Buildings	Public companies/Utilities
12	Văcărești Natural Park Administration	Public companies/Utilities
13	Intercommunity Development Association for the Integrated Management of Municipal Waste	Public companies/Utilities
14	Bucharest Municipality, Directorate of Emergency Situations, Statistics and Strategies (DIMSU)	Bucharest Municipality
15	Bucharest Municipality, General Directorate of Investments	Bucharest Municipality
16	Bucharest Municipality, Transportation Department	Bucharest Municipality



17	Urbanism and Urban Mobility Department, ADIZMB	Bucharest Municipality
18	General Council of Bucharest Municipality	Bucharest Municipality
19	University of Bucharest	Academia/think-tanks/ Research institutes/ Newspapers
20	Bucharest Polytechnic University	Academia/think-tanks/ Research institutes/ Newspapers
21	"Ion Mincu" University of Architecture and Urbanism - The Faculty of Urban Planning	Academia/think-tanks/ Research institutes/ Newspapers
22	Academy of Economic Studies - Faculty of Agricultural and Environmental	Academia/think-tanks/ Research institutes/ Newspapers
23	National Institute for Research - development in construction, urbanism and sustainable territorial development urban-INCERC	Academia/think-tanks/ Research institutes/ Newspapers
24	National Research-Development Institute for Environmental Protection Bucharest	Academia/think-tanks/ Research institutes/ Newspapers
25	Buletin de București	Academia/think-tanks/ Research institutes/ Newspapers
26	b365.ro	Academia/think-tanks/ Research institutes/ Newspapers
27	Green Report	Academia/think-tanks/ Research institutes/ Newspapers
28	Faculty of Sociology and Social Work of the University of Bucharest	Academia/think-tanks/ Research institutes/ Newspapers
29	Faculty of Political Sciences of the University of Bucharest	Academia/think-tanks/ Research institutes/ Newspapers
30	Romanian Center for European Policies	Academia/think-tanks/ Research institutes/ Newspapers
31	Center for Environmental Research and Impact Studies, Bucharest University	Academia/think-tanks/ Research institutes/ Newspapers
32	Association of Business Service Leaders in Romania (ABSL)	Business associations & private sector
33	Association of Romanian Business People (AOAR)	Business associations & private sector

34	Romanian Business Leaders	Business associations & private sector
35	Foreign Investors Council	Business associations & private sector
36	Foreign Investors Council	Business associations & private sector
37	Circular Economy Coalition - CERC	Business associations & private sector
38	National Council of Small and Medium Private Enterprises in Romania (CNIPMMR)	Business associations & private sector
39	Impact Hub Bucharest	Business associations & private sector
40	National Trade Union Bloc	Business associations & private sector
41	Concordia Employer Confederation	Business associations & private sector
42	Bucharest Chamber of Commerce and Industry	Business associations & private sector
43	AHK Romania (Germany Romanian Chamber of Commerce)	Business associations & private sector
44	Netherlands Romanian Chamber of Commerce (NRCC)	Business associations & private sector
45	French Chamber of Commerce and Industry in Romania (CCIFER)	Business associations & private sector
46	Romanian Bank Association	Business associations & private sector
47	ING Bank	Business associations & private sector
48	International Civil society organisations and NGOs (IWA) Bucharest	Civil society organisations and NGOs
49	Professional Women's Network (PWN)	Civil society organisations and NGOs
50	FILIA Center	Civil society organisations and NGOs
51	Bucharest City Youth Foundation (FTMB)	Civil society organisations and NGOs
52	The Romanian Youth Council	Civil society organisations and NGOs
53	Council of Institutionalized Youth	Civil society organisations and NGOs
54	Association of Students from the University of Bucharest (ASUB)	Civil society organisations and NGOs
55	Association of Students in Administration and Business (ASAA)	Civil society organisations and NGOs



56	AIESEC	Civil society organisations and NGOs
57	Association of Students from Bucharest and Ilfov	Civil society organisations and NGOs
58	Romanian Landscape Association - AsoP	Civil society organisations and NGOs
59	Ecoteca Association	Civil society organisations and NGOs
60	Eco-Civica Foundatiuon	Civil society organisations and NGOs
61	Viitor Plus Association	Civil society organisations and NGOs
62	Environmental Platform for Bucharest	Civil society organisations and NGOs
63	Terra Millennium III Foundation	Civil society organisations and NGOs
64	Metrou Ușor Association	Civil society organisations and NGOs
65	Save Bucharest Association	Civil society organisations and NGOs
66	Funky Citizens	Civil society organisations and NGOs
67	Green Revolution Association	Civil society organisations and NGOs
68	Romania Cyclists Federation	Civil society organisations and NGOs
69	Energy Cooperative	Civil society organisations and NGOs
70	EFdeN Sustainable City	Civil society organisations and NGOs
71	The County Council of pensioners and elderly people from the Municipality of Bucharest	Civil society organisations and NGOs
72	Good House Association	Civil society organisations and NGOs
73	Protected Workshops Association	Civil society organisations and NGOs
74	Workshops without Borders	Civil society organisations and NGOs
75	Romanian National Association of the Deaf (Bucharest Branch)	Civil society organisations and NGOs
76	Association of the Blind from Romania (Bucharest Branch)	Civil society organisations and NGOs
77	Motivation Romania Foundation	Civil society organisations and NGOs
78	Romanian National Council for Refugees Foundation (CNRR)	Civil society organisations and NGOs

79	Ferentari Association	Civil society organisations and NGOs
80	The Federation of Owners Associations from Romania	Civil society organisations and NGOs
81	Institute for Development and Innovation Association (IDEI)	Civil society organisations and NGOs
82	Together for the Green Belt	Civil society organisations and NGOs
83	Agent Green	Civil society organisations and NGOs
84	Organization for the Promotion of Alternative Transport in Romania (OPTAR)	Civil society organisations and NGOs
85	Vacaresti Natural Parc Asociation	Civil society organisations and NGOs
86	Asociatia Green Revolution	Civil society organisations and NGOs
87	Network for Urban Nature	Civil society organisations and NGOs
88	Hai cu Bicla	Civil society organisations and NGOs
89	Romanian Network of Energy Cities (OER)	Civil society organisations and NGOs
90	Coalition for Gender Equality	Civil society organisations and NGOs
91	UrbanizeHub	Civil society organisations and NGOs
92	World Bank	International and bilateral development agencies
93	European Commission Representation in Romania	International and bilateral development agencies
94	Cișmigiu Civic Initiative Group	Local communities and individual citizens
95	The Sala Palatului Civic Initiative Group	Local communities and individual citizens
96	Civic Initiative Group "I live in a Matchbox"	Local communities and individual citizens
97	Iancului Civic Group	Local communities and individual citizens
98	Civic Initiative Group Lacul Tei	Local communities and individual citizens
99	Floreasca Civic Group	Local communities and individual citizens



100	Incotroceni – People, Ideas, Stories	Local communities and individual citizens
101	Izvor Park Civic Initiative Group	Local communities and individual citizens
102	Civic Group "For playgrounds and green spaces in Grozăvești"	Local communities and individual citizens
103	Ghencea Extension Initiative	Local communities and individual citizens
104	Metrorex SA	Public companies/Utilities
105	Bucharest Transport Company STB SA	Public companies/Utilities
106	Termoenergetica Municipal Company Bucharest S.A. – CMTEB	Public companies/Utilities
107	Apa Nova București	Public companies/Utilities
108	Romprest Service SA	Public companies/Utilities
109	Supercom SA	Public companies/Utilities
110	Directia Generala de Salubritate Sector 3	Public companies/Utilities
111	Directia Generala de Salubritate Sector 3	Public companies/Utilities
112	UWS (Rosal Grup)	Public companies/Utilities
113	SC Salubrizare Sector 5 SA	Public companies/Utilities
114	Urban SA	Public companies/Utilities
115	ENGIE Romania SA (Distrigaz Sud)	Public companies/Utilities
116	Enel Romania SRL	Public companies/Utilities
117	Romanian Railroads (CFR SA)	Public companies/Utilities
118	Bucharest Airports National Company	Public companies/Utilities
119	NATIONAL ROAD INFRASTRUCTURE ADMINISTRATION COMPANY (CNAIR SA) - Bucharest Department	Public companies/Utilities
120	Ministry of Environment, Water and Forest	Regional/ National Government
121	Ministry of Economy, Entrepreneurship and Tourism	Regional/ National Government

122	The Ministry of Finance	Regional/ National Government
123	Ministry of Energy	Regional/ National Government
124	Ministry of Development, Public Works and Administration	Regional/ National Government
125	Ministry of European Investments and Projects	Regional/ National Government
126	Ministry of Transport and Infrastructure	Regional/ National Government
127	The Prefect's Institution Bucharest Municipality	Regional/ National Government
128	Local Environmental Protection agency (APM)	Regional/ National Government
129	Forestry Local Control Authority	Regional/ National Government
130	National Administration of Romanian Waters (ANAR)	Regional/ National Government
131	National Institute of Hydrology and Water Management (INHGA)	Regional/ National Government
132	National Environmental Guard - Bucharest General Commissariat	Regional/ National Government
133	ANANP Bucuresti	Regional/ National Government
134	National Directorate of Forests Bucharest (Romsilva)	Regional/ National Government
135	National Institute of Public Health Bucharest (INSP)	Regional/ National Government
136	National Meteorological Administration (ANM)	Regional/ National Government
137	Inspectorate of Emergency Situations Bucharest - Ilfov(ISU)	Regional/ National Government
138	Bucharest State Construction Inspectorate	Regional/ National Government
139	National Agency for Roma	Regional/ National Government